

Naraingarh Sugar Mills Limited

(Corporate Identification Number: L74899HR1991PLC032873)

Registered Office: Village Banondi, PO: Shahzadpur, Teh. Naraingarh, Distt. Ambala, Haryana

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NOTICE OF 29th AGM THROUGH VC/OAVM, REMOTE E-VOTING AND BOOK CLOSURE INFORMATION

NOTICE is hereby given that the 29th Annual General Meeting (“AGM”) of the Company will be held on Thursday, December 22, 2022 at 11.30 A.M. through Video Conferencing (“VC”)/ Other Audio Visual Means (“OAVM”), to transact the business as set out in the Notice of the AGM.

In compliance with the General Circular (“GC”) No. 20/2020 dated May 5, 2020 read with GC no. 14/2020 dated April 8, 2020, GC No. 17/2020 dated April 13, 2020 and GC No. 02/2021 dated January 13, 2021 as issued by Ministry of Corporate Affairs (“MCA”) and SEBI Circular dated May 12, 2020 and January 15, 2021 respectively, the Companies are allowed to hold AGM through VC/ OAVM, without the physical presence of the members at a common venue. Hence, the 29th AGM of the company is being held through VC / OAVM. Members attending the AGM through VC/OAVM shall be counted for purpose of reckoning the quorum under Section 103 of the Companies Act, 2013 (“Act”). The instructions for joining the AGM through VC/OAVM are provided in the Notes forming part of the Notice of AGM.

In accordance with the aforementioned Circulars, electronic copies of the Annual Report containing the Notice of AGM for the financial year 2021-22 (“AR”) are being circulated, to all the Members whose e-mail Ids are registered with the Company/ Depository Participants (“DP”)/ Alankit Assignments Limited, Registrar and Share Transfer Agent (“RTA”). The AR is also available on the website of the Company at www.naraingarhsugarmillsltd.com, and at [CDSL-eVoting System \(evotingindia.com\)](http://CDSL-eVoting System (evotingindia.com)).

In compliance with the provisions of the Act including Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“LODR”), the Company is providing to its Members the facility to exercise their right to vote at 29th AGM by electronic means (remote e-voting). The facility for voting through electronic means shall also be made available during the AGM (e-voting at AGM), for those Members who have not cast their vote by remote e-voting. The both facilities of remote e-voting and e-voting at AGM will be provided by CDSL. For details relating to remote e-voting and e-voting during the AGM, please refer to the notes forming part of the Notice of AGM. All the Members are informed that:

1. The business as set forth in the Notice of AGM may be transacted through voting by remote e-voting or e-voting at AGM.
2. The remote e-voting facility shall commence on December 19, 2022 (9:00 AM)
3. The remote e-voting shall end on December 21, 2022 (5:00 PM)
4. The remote e-voting shall not be allowed beyond the said date and time by CDSL. Once the vote on a resolution is cast by the member, it cannot be changed subsequently.
5. Only those persons, whose names appear in the Register of Members / Beneficial Owners as on the December 15, 2022 (cut-off date) shall be entitled to vote, either through remote e-voting or through e-voting at AGM.
6. The members attending AGM who have not cast their vote by remote e-voting shall be eligible to cast their vote through e-voting at AGM. Members who will cast their vote by remote e-voting may attend the AGM but shall not be eligible to vote at the AGM.

7. Any person, who acquires shares of the Company and becomes member after dispatch of the Notice and holding shares as on cut-off date may obtain the login ID and password as per the procedure specified in the notes of Notice of AGM.
If the member is already registered with CDSL for e-voting, then the existing user ID and password may be used for casting the vote through remote e-voting.
8. In case of any queries relating to e-voting, members may refer to the Frequently Asked Questions (FAQs) and e-voting user manual at the downloads section of CDSL's website [CDSL-eVoting System \(evotingindia.com\)](http://CDSL-eVoting System (evotingindia.com)) or call on 022-23058542/43 or can contact CDSL on helpdesk.evoting@cdslindia.com or contact may contact Mr. Rakesh Dalvi (022-23058543/ 42).
9. Members who have not updated their e-mail addresses with the Company are requested to update their email addresses by sending copy of the following documents by email to helpdesk.evoting@cdslindia.com or cs@nsml.in.
 - a) A signed request letter mentioning your name, folio number and complete address and Scanned copy of Share Certificate (front and back) in case of shares are held in physical mode. In case shares are held in demat mode, please provide request letter along with DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement;
 - b) Self-attested scanned copy of PAN and Aadhar Card.Alternatively, Members holding share in dematerialized mode, may register their e-mail addresses with their DP before cut-off date.
10. The members who are holding shares in physical form or who have not registered their email addresses with the company can cast their vote through remote e-voting or e-voting at AGM in the same manner by registering their email IDs or getting user ID/ Password as stated in the notes to Notice of AGM.

Pursuant to the provisions of Section 91 of the Act read with Rules made thereunder and Regulation 42 of the LODR, the Register of Members and Transfer Books of the Company will be closed from December 16, 2022 to December 22, 2022 (both days inclusive) for the purpose of AGM.

Place: Naraingarh
Dated: 30.11.2022

For Naraingarh Sugar Mills Limited

Sd/-
Sandeep Singh
Whole Time Directors
DIN: 07275838