



# Naraingarh Sugar Mills Limited

Registered office: Village banondi. Teh. Naraingarh Ambala, Distt. Ambala –  
133001 (Haryana) CIN: L74899HR1991PLC032873  
Telephone : 9729547446, 01734-277388- 278125, Fax : 01734-278210  
E-mail ID : nsmlnarainagr@nsml.in, GST No. 06AAACN0454G1ZV

## POSTAL BALLOT AND E-VOTING NOTICE

Dear Member,

Notice is hereby given pursuant to and in compliance with the provisions of 110 read with Section 108 and other applicable provisions, if any of the Companies Act, 2013 (the 'Act'), Rules 20 and 22 of the companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment thereof for the time being in force, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulation, 2015 ('Listing Regulations'), Secretarial Standard of General Meetings (SS-2) to the extent applicable read with the General Circular no. 14/2020 dated 8<sup>th</sup> April 2020, General Circular No. 17/2020 dated 13<sup>th</sup> April 2020, General Circular No. 22/2020 dated 15<sup>th</sup> June 2020, General Circular no. 33/2020 dated 28<sup>th</sup> September 2020, General Circular no. 39/2020 dated 31<sup>st</sup> December 2020, General Circular No. 10/2021 dated 23<sup>rd</sup> June 2021, General Circular No. 20/2021 dated 8<sup>th</sup> December 2021 and latest one being General Circular No. 9/2023 dated 25<sup>th</sup> September 2023 issued by the Ministry of Corporate Affairs ('MCA') (hereinafter collectively referred to as 'MCA Circulars') that the special resolutions as set out in this Notice is proposed for approval for the shareholders of the Company through postal ballot only by e-voting process. Communication of assent or dissent of the Members would take place only through e-voting system.

In compliance with the aforesaid MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories. In accordance with the provisions of the MCA circulars, the Company has made arrangements for the shareholders to register their e-mail addresses. Therefore, if your e-mail address is not registered are requested to register the same by following the procedure set out in the notes to this Postal Ballot Notice.

An explanatory statement pursuant to Sections 102, 110 and other applicable provisions, if any, of the Act pertaining to the aforesaid resolutions setting out the material facts thereof, is appended to this Postal Ballot Notice.

The Board of Directors of the Company, at its meeting held on Wednesday, 13<sup>th</sup> March, 2024 appointed Mr. Kanwaljit Singh Practising Company Secretary (Membership No. FCS No 5901 and CP No 5870), as the Scrutinizer for conducting the postal ballot only through the e-voting process in a fair and transparent manner. The Scrutinizer will submit his report to the Chairman of the Company or any other person authorised by the Chairman and the results of the voting by Postal Ballot will be announced not later than 48 hour from the conclusion of the e-voting. The results declared along with the Scrutinizer's Report shall be communicated in the manner provided in this Postal Ballot Notice.

In compliance with the provisions of Section 108 and other applicable provisions of the Act, read with Rule 20 of the said Rules and Regulation 44 of the Listing Regulations and the MCA Circulars, shareholders can vote only through the e-voting process. Accordingly, the Company is pleased to offer e-voting facility to all its shareholders to cast their votes electronically. Shareholders are requested to read the instructions in the Notes under the section "General Information and Instructions relating to E-voting" in this postal ballot notice.

**The e-voting period commences from 9.00 a.m. (IST) on Friday, 22<sup>nd</sup> March 2024 and ends at 5.00 p.m. (IST) on Saturday, 20<sup>th</sup> April, 2024.** In the event the draft resolutions as set out in the Notice are assented to by the requisite majority by means of e-voting, it shall be deemed to have been passed as if they have been passed at a General Meeting of the shareholders and shall be deemed to have been passed on the last day of e-voting i.e. **Saturday, 20<sup>th</sup> April, 2024.** The Scrutinizer will submit the report to the Chairman of the Company or any other person authorised by him upon completion of the scrutiny of the votes cast through e-voting.

The said results along with the Scrutinizer's Report would be intimated to BSE Limited, where the equity shares of the Company are listed. Additionally, the results will also be uploaded on the Company's website [www.naraingarhsugarmillsltd.com/](http://www.naraingarhsugarmillsltd.com/) and on the website of Central Depository Services (India) Limited (CDSL), [www.evotingindia.com](http://www.evotingindia.com)

#### **Resolution No. 1**

**1. To consider and approve the re-appointment of Mr. Sandeep Singh (DIN: 07275838) as Whole Time Director of the company**

*To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:*

**“RESOLVED THAT** pursuant to the provisions of Section 196, 197 and Schedule V of the Companies Act, 2013, read with the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014, including the statutory modifications and re-enactments thereof, for the time being in force, consent of the members be and is hereby accorded for the re-appointment of Mr. Sandeep Singh (DIN: 07275838), as the Whole Time Director of the company w.e.f. 17.10.2023 for a further term of 3 years at a monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only).

**FURTHER RESOLVED THAT** where in any financial year during the currency of the tenure of the appointee, the company has no profits or the profits are inadequate, the company may pay to the appointee, the above remuneration as the minimum remuneration by way of salary as specified above.”

Place: Naraingarh  
Date: 13.03.2024

**By Order Of the Board  
For Naraingarh Sugar Mills Limited  
Prabhjot Kaur  
Company Secretary  
CS-36665**

#### **NOTES:**

- (1) The Explanatory Statements pursuant to Sections 102 read with Section 110 of the Companies Act, 2013 (“the Act”) stating all material facts and the reasons for the proposals set out in Resolutions at Item Nos. 1 is appended herein below.
- (2) The Postal Ballot Notice is being sent by electronic means to the Shareholders of the Company whose names appear on the Register of Members/List of Beneficial Owners as received from, National Securities and Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) (‘the Depositories’) as on **Thursday, 14<sup>th</sup> March 2024 (“Cut-off Date”)**.
- (3) In line with the MCA Circulars, physical copies of the Postal Ballot Notice are not being sent to Members. This Notice is being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories.
- (4) Members may please note that the Postal Ballot Notice will also be available on the Company's website at: [www.naraingarhsugarmillsltd.com/](http://www.naraingarhsugarmillsltd.com/), website of the Stock Exchange i.e. BSE Limited at:

[www.bseindia.com](http://www.bseindia.com) and on the website of Central Depository Services (India) Limited (CDSL), [www.evotingindia.com](http://www.evotingindia.com)

- (5) Members holding shares in physical mode and who have not updated their email addresses with the Company are requested to update their email address by writing to the Company or Registrar and Transfer Agents at contact details given below along with the copy of the signed request letter in Form ISR-1 mentioning the name and address of the Member, self-attested copy of the PAN card, and self-attested copy of any document (e.g. Aadhaar, Driving License, Election Identity Card, Passport) in support of the address of the Member. Members holding shares in dematerialized mode are requested to register / update their email addresses with the relevant Depository Participants. In case of any queries / difficulties in registering the e-mail address, Members may write to the **Company at [cs@nsml.in](mailto:cs@nsml.in)**.
- (6) Members are requested to provide their assent or dissent through e-voting only.
- (7) Resolutions passed by the shareholders through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the shareholders.
- (8) Voting rights of a Members shall be in proportion to their shareholding in the paid-up equity share capital of the Company as on **Thursday, 14<sup>th</sup> March 2024, the Cut-Off Date** fixed for the purpose.
- (9) The voting rights are one vote per Share, registered in the name of the Members. The Members, whose names appear in the Register of Members / List of Beneficial Owners as received from Depositories as on **Thursday, 14<sup>th</sup> March 2024** being the cut-off date, are entitled to vote on the Resolutions set forth in in this Notice. A person who is not a shareholder on the relevant date should treat this notice for information purpose only.
- (10) In compliance with Sections 108 and 110 of the Act and the rules made there under, the MCA Circulars and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided the facility to the shareholders to exercise their votes electronically and vote on the resolutions through the e-voting service facility arranged by CDSL The instructions for e-voting are provided as part of this Postal Ballot Notice.
- (11) Shareholders desiring to exercise their vote through the e-voting process are requested to read the instructions in the Notes under the section "General Information and Instructions relating to E-voting" in this Postal Ballot Notice.
- (12) **The e-voting period commences from 9.00 a.m. (IST) on Friday, 22<sup>nd</sup> March 2024 and ends at 5.00 p.m. (IST) on Saturday, 20<sup>th</sup> April, 2024.** Shareholders are requested to cast their vote through the e-voting process during the e-voting period to be eligible for being considered, failing which it will be strictly considered that no vote has been cast by the shareholder.
- (13) The Company has connectivity with both National Securities Depository Limited ('NSDL') and Central Depository Services (India) Limited ('CDSL') under ISIN No INE491E01015
- (14) The Scrutinizer will submit his report to the Chairman or a Director authorized by him, after the completion of scrutiny, and the result of voting by postal ballot through the e-voting process will be announced by the Chairman or any such person authorized by him on or before Monday, 22<sup>nd</sup> April 2024 and will also be displayed on the website of the Company ([www.naraingarhsugarmillsltd.com](http://www.naraingarhsugarmillsltd.com)), besides being communicated to the Stock Exchanges, and Depositories.
- (15) The resolutions, if passed by the requisite majority, shall be deemed to have been passed on Saturday, 20<sup>th</sup> April, 2024 i.e. the last date specified for receipt of votes through the e-voting process.
- (16) All the material documents referred to in the explanatory statement will be available for inspection through electronic mode, from Friday, 22<sup>nd</sup> March, 2024 till Saturday 20<sup>th</sup> April 2024. Members seeking to inspect such documents can send request by email to: [cs@nsml.in](mailto:cs@nsml.in) mentioning their name, Folio no. / Client ID and DP ID and the documents they wish to inspect.

### General Information and Instructions relating to E-voting:

- (i) Pursuant to SEBI Circular No. SEBI/HO/CFD/PoD2/CIR/P/2023/120 dated 11.07.2023, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide e-voting facility to its shareholders, in respect of all shareholders' resolutions.
- (ii) In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.
- (iii) In terms of SEBI circular no. **SEBI/HO/CFD/CMD/CIR/P/2020/242** dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting for **Individual shareholders holding securities in Demat mode** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	<ol style="list-style-type: none"><li>1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.</li><li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-Voting is in progress as per the information provided by Company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</li><li>3) If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li><li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-</li></ol>

	Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding securities in demat mode with <b>NSDL</b>	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on Company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the e-Voting period.</li> <li>2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “Register Online for IDeAS Portal or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on Company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the e-Voting period.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their <b>Depository Participants</b>	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on Company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the e-Voting period.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022-23058738 and 22-23058542-43.
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30

**(iv) Login method for e-Voting for **shareholders other than individual shareholders holding in Demat form & physical shareholders.****

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on “Shareholders” module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any Company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	<b>For Physical shareholders and other than individual shareholders holding shares in Demat</b>
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> <li>• Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login.

<b>OR</b> Date of Birth (DOB)	<ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or Company, please enter the Member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>
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- (v) After entering these details appropriately, click on “SUBMIT” tab.
- (vi) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (viii) Click on the EVSN for the Company Name.
- (ix) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (x) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xi) After selecting the resolution, you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xii)** Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xiii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xiv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xv) Additional Facility for Non – Individual Shareholders and Custodians –**
  - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.

- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- It is mandatory that a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively, non-individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; [share@dsl-india.com](mailto:share@dsl-india.com) (designated email address by Company), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at 022- 23058738 and 022-23058542/43.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL, ) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futorex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on 022-23058542/43.

#### **OTHER GUIDELINES**

- I) A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on cut off date only shall be entitled to avail the facility of e-voting.
- II) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Nitin Kunder (022-23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).or contact Shri Ramen Patra, Manager, M/s. Maheshwari Datamatics Private Limited, 23, R. N. Mukherjee Road, 5<sup>th</sup> Floor, Kolkata – 700 001, Telephone : (033)22435029, (033)22433809, (033) 22482248, **Mobile** - 80170 58433, **E-mail** – [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com).

#### **EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

##### **Resolution No. 1**

##### **To consider and approve the re-appointment of Mr. Sandeep Singh (DIN: 07275838) as Whole Time Director of the company**

Mr. Sandeep Singh was appointed as the director of the Company in the year 2015 and has been since associated with the company playing an integral part in the managing the day to day operations affairs of the company. The existing tenure of Mr. Sandeep Singh as the Whole Time Director of the company expires on 16.10.2023 and in view of his contribution to the operations, he is proposed to be re-appointed for another term of 3 years. The



Board of Directors of the company has recommended the re-appointment of Mr. Sandeep Singh for a further term of 3 years w.e.f. 17.10.2023 at a monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only).

In terms of Section II of Part II of Schedule V of the Companies Act, 2013, payment of remuneration to a managerial person during the financial year when the Company has inadequate profits in excess of the limits specified in the said Schedule requires the approvals of the Board of Directors and shareholders of the company.

This Explanatory Statement together with the annexure accompanying Notice may be regarded as a disclosure under Regulation 36 of the Listing Regulations.

**II. DETAILS OF DIRECTORS SEEKING APPOINTMENT THROUGH POSTAL BALLOT BY E-VOTING PROCESS AS REQUIRED UNDER REGULATION 36(3) OF THE LISTING REGULATIONS:**

<b>Name of Director</b>	<b>Shri Sandeep Singh</b>
Director Identification Number (DIN)	<b>07275838</b>
Date of Birth	15.03.1982
Date of Original Appointment	Original Appointment: 14.08.2015 Date of current re-appointment: 17.10.2023
Qualification	Graduation
Number of Board Meetings attended during the year	Board Meetings held - 6 Board Meetings attended – 6 During FY 2022-23
No. of Shares held by him in the Company (As on 31.12.2023)	Nil
Experience in Specific Functional Area	Accountancy and finance; Business planning and strategic operations
List of other Directorships held	NA
Chairman/Member of the Committees of Board of Directors of the Company#	1. Member of Audit Committee of M/s Naraingarh Sugar Mills Ltd. 2. Member of Nomination and Remuneration Committee of M/s Naraingarh Sugar Mills Ltd. 3. Member of Stakeholder Grievance Committee M/s Naraingarh Sugar Mills Ltd.
Chairman/Member of the Committees of Board of Directors of other Companies in which he is a Director#	NA
Relationship between Directors and other Key Managerial Personnel	Nil

<p>Terms and conditions of appointment / reappointment along with details of remuneration last drawn by such person</p>	<p>Mr. Sandeep Singh was appointed as the director of the Company in the year 2015 and has been since associated with the company playing an integral part in the managing the day to day operations affairs of the company. The existing tenure of Mr. Sandeep Singh as the Whole Time Director of the company expires on 16.10.2023 and in view of his contribution to the operations, he is proposed to be re-appointed for another term of 3 years. The Board of Directors of the company has recommended the re appointment of Mr. Sandeep Singh for a further term of 3 years w.e.f. 17.10.2023 at a monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only).</p>
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# Committee positions only in Audit Committee and Stakeholders Relationship Committee in Public Companies have been considered.

Place: Naraingarh  
Date: 13.03.2024

**By Order Of the Board  
For Naraingarh Sugar Mills Limited**

**Sd/-  
Prabhjot Kaur  
Company Secretary  
CS-36665**